



POSTAL ADDRESS: P.O. Box 4, MOOSE FACTORY, ON P0L 1W0

Job Posting

Title: Director General (DG)
Duration: Full-time
Probation period: Six (6) months
Employer: MoCreebec Eeyoud Council/Board – Moose Factory/Moosonee, ON
Salary: Commensurate with qualifications/experience

Summary: The Director General (DG) is responsible for the overall direction and daily management of all MoCreebec Eeyoud Council/Board operations. This includes general oversight of six (6) departments and seven (7) subsidiary corporations. May also include other departments and corporations as they come on stream from time to time. The DG is directly accountable to the Council/Board with general accountability to the community members at large.

Job description: Available upon request

Employment requirements:

- University degree in public or business financial administration.

Experience:

- Five years or more of relevant experience
- Budget planning and staff management

Languages:

- Fluency in Cree is an asset
- Good oral and written skill in English
- Fluency in French is an asset

Knowledge and abilities:

- Strong management, supervisory and coaching skills
- Strong judgement problem solving skills
- Strong leadership skills with strong communication and interpersonal skills
- Strong organizational skills and ability to coordinate multiple tasks
- Good knowledge of computers and Microsoft office products

Other requirements:

- Character reference checks (3)
- Criminal Police Investigation Check (CPIC)
- Credit rating check

Closing deadline to receive applications either by email or postal: August 3, 2018 by 4 pm

Primary contact: Chief, Allan Jolly @ (705) 665-3984 (cell). For general inquiries or request for job description, call Front Desk of MoCreebec Eeyoud at (705)658-4769 extension 2006. Job description can be accessed on MoCreebec Council website.